

VRIS UPDATE

Social Security Consent For Release Of Information Effective 12/21/07 Number 126

SUMMARY OF UPDATES

The SSA-3288 Consent for Release of Information/Earnings (VR), SSA-3288 Consent for Release of Information/General (VR), ESN/SSA-3288 Consent for Release of Information/Earnings, and ESN/SSA-3288 Release of Information/General have been revised.

The Social Security Administration (SSA) has mandated the revision of these forms. The revision was to move the statement “this consent is valid for six (6) months from the date of signature,” from below the signature line to the free-text format field under the heading “I want this information because.”

Although this is a minor revision the local Social Security Offices will no longer accept the forms previously revised 12/7/07.

VRIS POSTING

The revised SSA 3288 Consent for Release of Information forms have been placed on VRIS and effective immediately will be required to request and receive information from SSA.

TEAM COMMUNICATION

Office Directors should review these changes with all staff at their next Team Meeting to ensure understanding and utilization of the revised forms.

All staff with SSA 3288 Consent for Release of Information forms dated 12/7/07 at their desk should discard them and replace them with the revised forms. Offices that have packets of forms for Specialists to take into meetings with consumers should immediately remove the SSA 3288 Consent for Release of Information forms dated 12/7/07 and replace them with the revised forms. The local Social Security Offices will no longer accept the forms previously revised 12/7/07.

LEADERSHIP CONTACT

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